



RG A REQUEST FORM

MMF use only

RG A Number:

Date:

Created By:

Return Products to MMF POS

370 Alice Street

Wheeling, IL. 60090-5891

Phone: 800 769-1954 Fax: 800 226-0958

Customer Information (RGA Requested by)

Company:	
Acct #:	PO#:
Address:	
City:	County:
State:	Zip:
Phone:	Fax:
Contact:	
E-mail:	

Return Product To (Only if different from Customer information Address)

Company:	
Acct #:	PO#:
Address:	
City:	Country:
State:	Zip:
Phone:	Fax:
Contact:	
E-mail:	

Product Information

Qty	Product Part Number	Serial Number	Date Manufacture	Warranty	Description of Problem
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	
				<input type="checkbox"/> Yes <input type="checkbox"/> No	

RG A Policy

1. A Return Goods Authorization (RGA) number is required for all items. Call MMF at 800-769-1954 for an RGA number.
2. An RGA number is valid for 30 days from date of issue.
3. The RGA number must be visible on all returned cartons.
4. Original manufacture's packaging, both inside and outside should be used. If not available, appropriate measures should be taken to insure against damage in shipping. All damage shipment claims, as a result of improper packaging, are the responsibility of the Customer.
5. The Customer is responsible for freight charges, when returning products to MMF.
6. If Customer unit is received with missing parts and/or accessories, unit will be repaired and returned without replacing any of the missing accessories, (ie: keys, trays, cables, power supplies, etc.).

Please refer to MMF POS Warranty Policy for complete explanation.

1. Warranty does not cover cosmetic damage, or damage due to acts of God, accident, misuse, abuse, negligence, or if product has been altered in any way by customer or attempts have been made to service the unit by unauthorized persons.
2. Product will be inspected / serviced and returned within 15 days of receipt of goods.

MMF customer service comments:

Customer signature (or type name if sent electronically): **Date:**